



**TOWN OF MILLVILLE  
AD HOC Commission  
Millville Community Building  
Meeting Minutes  
July 22, 2025 @ 10:00 a.m.**

***Committee Present:*** Mayor Ron Belinko, Coventry HOA Resident/Committee Member Pat Plocek, Parkside HOA President/Committee Member Michael Weglein (10:01am-10:07am), and Committee Member Robert Wisgirda ***Town Employees Present:*** Eileen Scerra Town Manager, and Trish Marcules Town Clerk. ***Absent:*** Eric Evans Code & Building Officer and Michael Weglein (after 10:07am due to Zoom issues)

**1. Call Meeting to Order/Pledge of Allegiance / Roll Call**

Mayor Belinko called the meeting to order at 10:00 p.m. with the **Pledge of Allegiance**.

- 2. Citizens' Privilege:** - None – Zoom; no residents. Committee member Michael Weglein attended till Zoom issues around 10:07am.

**3. Approval of Ad Hoc Park Plan Meeting Minutes**

A. June 10, 2025

***Bob Wisgirda made a motion to approve the Ad Hoc Meeting Minutes for June 10, 2025. Pat Plocek second the motion. Motion passed 4-0-1.***

**4. Old Business**

- A. Discuss, review, and possible recommendations to Town Council on border design around pickleball courts. Eric Evans, Code & Building Supervisor.**

A discussion was held on the borders for the pickleball court, with a preference for wooden ties over railroad ties due to aesthetics. Eric was looking for an alternative. Ms. Scerra and Mr. Plocek discussed the need for a border around the pickleball court and the potential use of rubberized surfaces, which was previously deemed too expensive. The discussion on the pickleball court borders was decided by the committee to be tabled until more information is

available from Eric Evans.

***Mr. Plocek made a motion to table the border design around the pickleball courts until more information is available. Mr. Wisgirda second the motion. Motion passed 3-0-2.***

**B. Review and discuss bocce ball court and status on construction.**

Discussion was had on the status of the bocce ball court. Ms. Scerra stated it began with a grant of \$25,000 and that it has been extended to June 2026 due to the challenges in finding contractors to build the court to specifications for children and handicapped adults. A recent proposal was given by a local contractor. Ms. Scerra provided details on the bocce ball court proposal including budget, the project going back to 2023, and the need for ADA compliance. Ms. Scerra shared that Eric had reached out to twelve contractors with no one interested. One bid was received, but nothing was inside for the bid.

Ms Scerra shared that a bocce ball court was seen at Cripple Creek and Eric notified the contractor for that court. The contractor put together a proposal, they were local, the project was seen, and they were able to do ADA compliance. Nothing has been approved and Ms Scerra recommended going to Council 7/22/25 at 7:00pm. Mr. Plocek questioned the provision of picnic table posts and Ms. Scerra confirmed the town will provide those. Mayor Belinko emphasized the importance of low maintenance for the court to avoid issues later. Mayor Belinko noted that the court would be offered for special needs, Special Olympics to use, along with adult leagues to start. The committee agreed to move this recommendation to Town Council for approval.

***Mr. Plocek made a motion to recommend the bocce ball court proposal to Town Council for approval. Bob Wisgirda second the motion. Motion passed 3-0-2.***

**C. Review and discuss the Town of Millville Facility Use Reservation Fee Form.**

Ms. Scerra presented a revised fee schedule for meeting rooms, simplifying the rates and adding a two-hour minimum for all rentals. Discussion was had on the current rates and the proposed changes including the removal of the tournament for Evans Park pickleball courts which isn't needed at this time. The fee schedule for non-residents and non-profits was discussed, with a recommendation to keep the rates as proposed. Mr. Plocek suggested raising the rates for non-residents to cover the costs of opening/closing the facilities. Ms. Scerra explained the cost involved in opening/closing including the setup and cleanup of the janitorial team. Ms. Scerra mentioned having a fee for non-profit to \$100 for 2-hour minimum with a \$75 additional charge. Mr. Plocek suggested raising the rates for non-profits to cover these costs and made a

motion to change the additional rate back to \$50 per hour.

***Mr. Plocek made a motion to approve the fee schedule changing the non-profit additional rate of \$75 back to \$50 and Mr. Wisgirda second the motion. Motion passed 3-0-2.***

***Mr. Wisgirda made a motion to approve the fee schedule for the Evans Park. Mr. Plocek second the motion. Motion passed 3-0-2.***

Mr. Plocek mentioned that he also makes a recommendation to raise the rates for the town hall and town meeting rooms. Ms. Scerra mentioned this all would be taken to Town Council.

## **5. Announcement of Next Meeting – TBA**

Ms. Scerra shared that the Boy Scouts will be presenting an Eagle Scout Project proposal for bat houses to be placed at Evans Park, at a Town Council meeting in August. Mr. Plocek recommends placing them far from park and near water.

Ms. Scerra provided an update on the park coordinator position, mentioning that the last candidate did not work out. Ms. Scerra will be on vacation soon but will be pursuing new candidates upon her return. A discussion was held about the need for a technologically savvy park coordinator, and the interviews to be held at the park. Mr. Plocek suggested and recommended placing an ad in the National Recreation Parks Association. Mr. Plocek also suggested a retired professional to help establish the park operations.

## **6. Adjournment:**

***Mr. Wisgirda motioned to adjourn the meeting. Mr. Plocek second the motion. Motion carried 3-0-2.***

***Mayor Belinko closed the meeting at 10:43 a.m.***

Respectfully submitted,

Trish Marcules  
Town Clerk