



RESOLUTION 27-2

A RESOLUTION ESTABLISHING A POLICY FOR THE ISSUANCE OF PROCLAMATIONS

WHEREAS, the Town Council of the Town of Millville finds it appropriate to recognize individuals, events, and causes of significance to the community through the issuance of proclamations; and

WHEREAS, the Town Council desires to establish a uniform and transparent process governing such proclamations; and

WHEREAS, proclamations are ceremonial in nature and are not intended to reflect official policy positions or endorsements of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Millville, Delaware, as follows:

Section 1. Criteria

Proclamations may recognize matters of local significance, including community events, achievements, and widely observed causes. Proclamations shall not be issued for political, partisan, or commercial purposes, nor for matters inconsistent with Town policies.

Section 2. Submission Requirements

Requests must be submitted in writing to Town Hall no fewer than thirty (30) days in advance and shall include relevant supporting information. Submission of draft language is encouraged.

Section 3. Presentation

Proclamations may be presented at a Council meeting or issued administratively. Formal reading at a Council meeting shall not be required.

Section 4. General Provisions

The Town may limit the number of proclamations issued. Approval is not guaranteed. Proclamations are honorary and shall not constitute official endorsement.

BE IT FURTHER RESOLVED THAT the Mayor and Town Council of the Town of Millville do hereby approve the Resolution to establish guidelines and procedures for requesting, reviewing, issuing, and distributing proclamations on behalf of the Town of Millville. The Town Manager is authorized to issue proclamations on behalf of the Town, with administrative support provided by Town staff. Requests for proclamations shall include contact information and draft proclamation language when available. Submission of a request does not guarantee approval. This Resolution shall become effective immediately upon adoption.

I, Deborah Sosnoski Secretary of the Town Council of the Town of Millville, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Town Council of the Town of Millville at its meeting held on May 12, 2026, at which a quorum was present and voting throughout and that the same is still in full force and effect.

SECRETARY