



TOWN OF MILLVILLE
AD HOC Commission – Town Hall
Meeting Minutes
September 23, 2025 @ 10:00 a.m.

Committee Present: Mayor Ron Belinko, Parkside HOA President/Committee Member Michael Weglein, and Committee Member Robert Wisgirda **Town Employees Present:** Eileen Scerra Town Manager, Eric Evans Code and Building Supervisor, and Trish Marcules Town Clerk. **Absent:** Coventry HOA Resident/Committee Member Pat Plocek

1. Call Meeting to Order/Pledge of Allegiance / Roll Call

Mayor Belinko called the meeting to order at 10:00 p.m. with the **Pledge of Allegiance**.

Mayor Belinko reminded committee members to hit the button when speaking so everyone can hear them in audience and also recordings.

Mayor Belinko discussed having meeting minutes automatically sent to all council and committee members upon completion for better review.

2. Citizens' Privilege: - None – Zoom; no residents.

3. Approval of Ad Hoc Park Plan Meeting Minutes

A. July 22, 2025

Bob Wisgirda made a motion to approve the Ad Hoc Meeting Minutes for July 22, 2025. Mike Weglein second the motion. Motion passed 4-0-1.

4. Old Business

A. Discuss, review, and possible recommendations to Town Council on border idea around the pickleball courts. Eric Evans, Code & Building Supervisor.

Mr. Evans provided an update on the pickleball court border wall, suggesting a design using pavers at a cost of \$80,000 to \$90,000 as an estimate.

Mr. Evans explained the need for a border wall to prevent stones from spreading across walking trails and causing nuisances and maintenance, mentioning the costs include a concrete foundation and low-growing plants.

Mr. Weglein expressed concerns about the high cost but acknowledges the necessity if stones pose a danger to children.

Mayor Belinko and Mr. Evans discussed the alternative of using railroad ties or other materials but agreed that pavers would be more modern and aesthetically pleasing. Mr. Evans said that the wall would be 18 inches high, with a concrete footer below ground to prevent it from settling. Once done, he feels it would be permanent lasting possibly 20 years with just weeding as maintenance.

Mr. Evans stated he has not gone out for bid on this project yet. Price given is an estimate.

Mr. Weglein made a motion to move to Town Council the border idea around the pickleball courts. Mr. Wisgirda second the motion. Motion was passed 4-0-1.

5. New Business

A. Review and discuss bocce ball court status, rules, signage, and possible ribbon cutting date.

Mr. Evans provided an update on the bocce court, mentioning the need for one more concrete pour and the installation of posts for the picnic tables and a mat for the court.

A ribbon-cutting ceremony is proposed for 1-2 weeks after completion with discussions of rules and signage for the court.

Mr. Evans suggested keeping town bocce balls in the community center and requiring photo ID or car keys for their use to ensure the balls are returned.

Mayor Belinko, Mr. Evans, and Mr. Wisgirda discussed the potential for involving Special Olympics and unified teams in the ribbon-cutting ceremony with possible instructors showing how the game is to be played. Mayor Belinko suggests waiting a couple of weeks to plan the ribbon cutting and reach out to contacts, etc. Then plan a ribbon cutting date.

Mr. Evans will be checking out local bocce courts and seeing what kind of signage / scoreboards / etc. that they may have. Eric suggested anyone out traveling around, if a bocce court is seen, to take pictures of signage.

B. Discuss and possible recommendation to Town Council on having food trucks at smaller events. (EX: Mingo, Trivia, etc.)

Ms. Scerra discussed the feedback received from food truck vendors, noting that smaller events like game nights involving Trivia and Mingo often deter food vendors due to low attendance and profitability. Residents also bring their own food which is a factor with low attendance.

Mayor Belinko suggested inviting high school groups, clubs, booster clubs to raise funds by selling food/drinks at smaller events, which would also provide public relation benefits.

Mr. Evans proposed for larger events to have a deposit system to ensure vendors show up, with the deposit returned if they fulfill their commitment. The committee agrees to table the discussion on food trucks at large events, with further research and consultation with surrounding municipalities and food truck communities.

Mr. Evans made a motion to pass to Town Council the idea of having booster clubs, high school organizations, etc. to attend smaller park events for sales of food/drink. Mike Weglein second the motion. Motion passed 4-0-1.

C. Review and discuss job description for open full-time park position.

Ms. Scerra presented a job description for a full-time park staff member, emphasizing the need for someone who can work independently, and facilitate events.

Mayor Belinko and other committee members discuss the importance of finding a trustworthy and reliable individual for the position who doesn't mind flexible hours which may include evening and weekends.

Mr. Wisgirda suggested including grant-writing experience as a desirable qualification, which could help secure additional funding for park projects. The committee agreed to bring the job description to the Town Council Executive Session for further discussion and approval.

D. Discuss grant for planning of Evans Park parking lot.

Ms. Scerra updated the committee on a grant application for the parking lot project, which would cover the planning phase with the town contributing \$250,000. The grant would be \$150,000. Mr. Evans explained the complexity of the project including soil conservation, traffic intensity, and the involvement of multiple agencies like DELDOT and Tidewater.

Mr. Belinko emphasized the importance of securing grants to support the park's growth and development. The committee agrees to proceed with the grant application and discusses the need for ongoing communication with elected county/state officials to secure additional funding and support as the park grows.

6. Announcement of Next Meeting – TBA

Mayor Belinko commended all Town staff, stating that he believes the current team is exceptional and the most effective he has worked with during his time on Council. He expressed his appreciation publicly to acknowledge the professionalism and dedication demonstrated by staff in organizing and executing Town events and day-to-day duties.

7. Adjournment:

Mr. Wisgirda made a motion to adjourn the meeting. Mr. Weglein second the motion. Motion carried 4-0-1.

Mayor Belinko closed the meeting at 10:50 a.m.

Respectfully submitted,

Trish Marcules
Town Clerk