



Town Manager's Monthly Report

To: Honorable Mayor and Council
From: Eileen Scerra, Town Manager
Subject: August 2026

TOWN MANAGER'S UPDATE

- ❖ **Municipal Boundary Initiative-** To date, one property owner has expressed interest in moving forward, three have declined, and nine have not yet responded to an opportunity to annex property fully into the Town at no additional cost.
- ❖ **DelDOT Meeting-** Our first stakeholder meeting with DelDOT was very well attended. The goal of the study is to enhance accessibility, connectivity, and safety while making the best use of existing infrastructure. This was a great first step, and we look forward to continuing to work with DelDOT and our community as the study moves forward.
- ❖ **Employee Handbook-** The Employee Handbook is now in the final stages of review. A special thank you to Debbie Botchie for doing a tremendous amount of the heavy lifting on this much-needed project. We are close to having a finalized handbook that will provide staff with clear and consistent policies and expectations.
- ❖ **Mediacom Outages-** Mediacom was recently conducting a system upgrade that resulted in service interruptions and issues for many residents. Hopefully, these issues have now been resolved. If you are still experiencing problems, please contact Mediacom directly.
- ❖ **Operation Backpack / Stuff the Bus**
A very special thank you to everyone who contributed to **Operation Backpack and/or Stuff the Bus**. I continue to be amazed by the generosity of our residents and our surrounding communities.

We recently held our first Stuff the Bus event. To date, 100 items of clothing valued at approximately \$815 have been collected, along with \$570 in monetary donations, and additional donations are still coming in. The organization was extremely appreciative of the opportunity to partner with the Town and connect our residents with such a worthwhile organization. Thank you to everyone who donated, participated, and helped make this effort a success.

UPCOMING MEETINGS & EVENTS

Planning & Zoning: Thursday, September 10, 2026
Town Council Meeting: Tuesday, September 22, 2026

Food Bank Distribution: October 5, 2026, from 10:00 a.m. to noon at Evans Park