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Approved:



**TOWN OF MILLVILLE
ADHOC Commission**

Meeting Minutes – March 18, 2026 @ 11:00 a.m.

Commissioners Present: Chairperson Ron Belinko, Pat Plocek, Mike Weglein, and Bob Wisgirda. ***Town/Trade Employees Present:*** Facility & Building Supervisor Eric Evans, Park & Recreation Coordinator Julie Bradford, Town Clerk Trish Marcules.

Absent: Town Manager Eileen Scerra

1. CALL MEETING TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

Chairperson Ron Belinko called the meeting to order at 11:00 A.M. All members present.

Chairperson Ron Belinko welcomed Julie Bradford as the new face to the meetings who is the Park & Recreation Coordinator at Evans Park.

2. APPROVAL OF MEETING MINUTES

A. January 13, 2026

Mr. Plocek made a motion to approve January 13, 2026, Meeting Minutes. Mr. Weglein second the motion. Motion passed unanimously.

3. PUBLIC COMMENT - (A.K.A. Citizens Privilege) – May be subject to 3-minute limit

- a.** No Zoom speakers. (One did register, but never attended, on file)

Hugh Hart – 32329 Peregrine Way, Millville DE 19967 - Mr. Hart thanked the commission for the dog signs placed in the field/park regarding animals without leashing and doing business on park grounds. Mr. Hart then expressed concerns about the road configuration around Dukes Drive. He expressed concerns about new traffic lights at the Microtel and the potential impact on traffic flow and the need for a right-turn lane from Duke's Drive onto Rt 26. He feels the people will begin using the cut through onto Duke, instead of traveling up Windmill. Chairperson Belinko questioned Mr. Hart's source of information. Mr. Hart stated it was on initial plans that were later retracted. Council stated this was never discussed of a traffic light. Mr. Hughs just wanted to state his concern, not ask questions that if indeed a traffic light is placed, to ensure there is a right-hand turn lane.

4. OLD BUSINESS

A. Update on Grants for Evans Park – Eileen Scerra (Trish Marcules)

Due to Ms. Scerra's absence, Ms. Marcules reported on the two grants. The first grant, a security grant, had \$9,900 left over and Ms. Scerra got approval to apply that money for more cameras for Evans Park. The second grant, the Town was awarded \$150,000 to apply to the planning only for the proposed new parking lot.

B. Update on Pole Barn Status – Eric Evans

Mr. Evans provided an update on the park and the pole barn status mentioning submissions to various offices and the need for sewer connection / water and getting all required permits. Mr. Evans presented a map of the proposed location of the pole barn, along with cornholes, game tables such as checkers, chess, backgammon, and more. Mr. Evans mentioned that this project had already been approved by Town Council. Mr. Weglein questioned the water line's location and impact on the multi modal path. Mr. Weglein then asked for a timeline for the pole barn. Mr. Evans stated water line would have no impact on the path, and he would like to go to bid in May. He is thinking of letting GMB do the bidding because it involves so many components such as water, sewer, and more.

C. Corn Hole Courts Update at Evans Park – Eric Evans

Mr. Evans discussed the addition of two cornhole courts and game tables in the park design, emphasizing the concrete construction for durability. Mr. Evans stated the cornholes would weigh about 600 pounds and would have the Town of Millville on them. Mr. Plocek suggested connecting the sidewalk to the cornhole for wheelchair accessibility and Mr. Evans agreed. Mr. Plocek recommended 4' feet vs 3' feet wide for better wheelchair accessibility. Mr. Weglein asked what the total cost would be estimated at. Mr. Evans discussed the total cost of the concrete pads, and sidewalk connecting everything. Mr. Evan's quick estimate would be no more than \$15,000.

Mr. Weglein recommended a grant, if able, to cover some of the expenses. Chairperson Belinko discussed that the town is always looking for grants. Mr. Evans shared we had gotten grants for bocce ball courts and the planning for the parking lot.

Chairperson Belinko and Mr. Plocek discussed the benefits of having the courts and tables in the park for family activities.

Mr. Plocek made a motion to recommend two cornhole courts and the game/picnic tables to Town Council. Mr. Wisgirda second the motion. Motion passed unanimously.

D. Parking Lot Update (Phase 2) – Eric Evans

Mr. Evans presented the parking lot configuration, including 170 proposed parking spots and stormwater runoff ponds. Mr. Plocek suggested combining the restroom and shelter buildings to save costs. Mr. Evans discussed the need for LED lights, cameras, and a small bathhouse in the parking area.

Mr. Plocek made a motion to recommend the Parking Lot Concept Plan to Town Council. Mike Weglein second the motion. Motion passed unanimously.

5. NEW BUSINESS

A. Update on updating Easter Event at Evans Park – Julie Bradford, Park & Rec Coordinator

Ms. Bradford provided update on the upcoming Easter event on March 21. The event would be held outside, unless it rains, then they would be indoors.

B. Update on Spring Marketplace – Julie Bradford, Park & Rec Coordinator

Ms. Bradford provided an update on May 2, Marketplace. Sixteen vendors were accepted. The marketplace would be held outdoors, unless it rains, then it would be indoors. The Indian River Girls Lacrosse team will be having a bake sale at the event.

Chairperson Belinko thanked her and stated we appreciate the volunteers and vendor participation for town events.

The commissioners asked Ms. Bradford to feel free to make a list and report any issues she sees while at the park to discuss at future ADHOC meetings. Ms. Bradford said currently there is none, they did place dog signs up but would report anything noticed in the future.

C. American Liberty Elm (best location) – Eric Evans

Mr. Evans discussed the plan to plant an American Liberty Elm tree to commemorate the 250th anniversary of the United States. Mr. Evans shared the location he felt was best. Mr. Evans explained the importance and benefits of this tree, also sharing we would include a commemorative plaque. Mr. Evans stated there is money available in the budget for the tree to get this April and plant immediately. Mr. Evans quoted the price given for an eight-to-ten-foot-size tree at \$529.00. Mr. Evans shared the tree could grow to 40 feet high by 40 feet wide. It will grow approximately 3 feet a year. Mr. Evans said he would like to have a plaque presentation in May or first part of June to present the tree/plaque for the anniversary. Mr. Evans said to have cookies, donuts, and coffee as part of the event.

Mr. Weglein asked if the tree could be planted near Memorial. Mr. Evans explained the

Memorial will be placed in the new parking lot configuration, and the lot hasn't been started and wanting to place tree in April. Mr. Evans shared the location so visitors could enjoy the tree and the shade from it.

Mr. Plocek made a motion to recommend to Town Council the purchase of an American Liberty Elm tree and plaque. Mr. Wisgirda second the motion. Motion passed unanimously.

6. COMMISSIONER COMMENTS

Mr. Weglein asked Mr. Evans about the pickleball court border and if the courts would still be useable during construction. Mr. Evans stated the courts will be open and the contractor will be taping off the area. Mr. Weglein commented on liability if someone is injured or if we need to post anything. Chairperson Belinko stated the contractor should have all that covered. Mr. Evans stated if something unforeseen occurs, they can shut down the courts till construction is complete.

Mr. Weglein discussed the bat house project and the impact of the high winds, noticing the one pole seemed tilted. Mr. Evans confirmed the post was straightened. Mr. Weglein asked if posts would need to be placed into a concrete casing. Mr. Evans stated he didn't foresee that being needed.

7. ANNOUNCEMENT OF NEXT MEETING - TBD

8. ADJOURNMENT

Mr. Plocek made a motion to adjourn the meeting. Mr. Wisgirda second the motion. Motion passed unanimously.

Chairperson Belinko closed the meeting at 11:48 A.M.

Respectfully submitted,

Trish Marcules
Town Clerk