DRAFT: 09-09-2026 Rev. 10-12-2026
APPROVED: 10-13-2026

TOWN OF MILLVILLE – TOWN COUNCIL MEETING MINUTES
Regular Meeting at 7:00 P.M.
September 8, 2026

Council Present*:** Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Secretary Deborah Sosnoski, Treasurer Joseph Parent, Council Member/Co-Treasurer Robert Wisgirda. (Via Zoom) **Town/*Trade Employees Present: Town Manager Eileen Scerra, Finance Administrator William Mumford, Code & Building Officer Eric Evans, and Town Clerk Trish Marcules. ***Absent***: Town Solicitor Seth Thompson, GMB Engineer Andrew Lyons

1. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Mayor Belinko called the meeting to order at 7:00 p.m. with the **Pledge of Allegiance**.

Mayor Belinko made announced all council present, and Bob Wisgirda on Zoom.

2. APPROVAL OF TOWN COUNCIL MEETING MINUTES

A. **August 11, 2026**

Ms. Sosnoski made a motion to accept the August 11 Town Council meeting minutes. Ms. Brienza second the motion. Motion carried unanimously 5-0.

3. PUBLIC COMMENT – (A.K.A. Citizens Privilege) – *May be subject to 3-minute limit.*

No Public Comment
No Zoom Comments (3 registered, 2 were online, names on file)

4. TOWN REPORTS

A. **Town Manager – Eileen Scerra** – Reviewed and Entered

Ms. Scerra highlighted the employee handbook was in final form for council consideration later tonight, thanking Debbie Botchie and the solicitors for their assistance. Proposed changes included vacation accrual, three personal days, a higher sick cap, 50% sick-time buyback at retirement, and time-and-a-half pay for essential staff during town closures/weather related. Ms. Scerra reported Mediacom issues and provider advising affected customers to call directly and credits may be available. Ms. Scerra stated Operation Backpack and Stuff the Bus was a success. Stuff the Bus collected 100 clothing items valued at approximately $815 and $570 in donations.

B. **Code & Building Department** – Eric Evans – Reviewed and Entered

Mr. Evans noted that a low catch-basin grate was identified on Summerwood Blvd and the HOA will open it with town oversight. Mr. Evans noted the Pepper's Corner intersection may close for 45 days after a delayed DELDOT pre-construction meeting. Mr. Evans stated bids were due for pole barn on 9/10/26 and would be opened at 2:00pm.

C. **Finance – William Mumford** – Reviewed and Entered
D. **Parks & Recreation** – Reviewed and Entered
E. **MVFC** – Reviewed and Entered

Mayor Belinko made mention of a recent 90th anniversary open house at Millville Volunteer Fire Company had where the Town of Millville presented them with a proclamation. Mayor Belinko mentioned it was nice event to honor the men and women that volunteered for 90 years. Mayor Belinko also reminded those in attendance that Millville Volunteer Fire Company serves all local areas, not just Millville.

F. **RVFC –** No document was given in time for meeting. Received 9/9/2026.
G. **DSP** – Reviewed and Entered
H. **Plan and Zoning Approved Meeting Minutes – 6/11/2026** - Reviewed and Entered.

5. NEW BUSINESS

A. **Discuss, Consider, and possible vote on Resolution 27-07 to request amendment to the Town of Millville's comprehensive plan at Map 6, entitled "Future Land Use & Annexations," to include within the annexation area the 58+/- acres known as tax map parcel numbers 134-15.00-110.00, 134-15.00-112.00, and 134-15.00-108.02.**

SNYNOPSIS: On August 11, 2026, Lennar brought to Town Council a potential annexation into the town's limits. The meeting was an introduction to the property known as "Breamonte Farms" on 58 +/- acres. Council voted 5-0 and did roll call to approve to amend the comprehensive growth map for this annexation.

Mr. Wisgirda made a motion to accept Resolution 27-07 to amend the town's comprehensive plan at Map 6 "Future Land Use & Annexations". Ms. Brienza second the motion. Motion carried unanimously 5-0.

B. **Discuss, Consider, and possible vote on Resolution 27-08 to establish a Finance Committee.**

Mayor Belinko discussed the newly formed advisory finance committee. Recommended members would be Joe Parent, Barbara Ryer, and Gary Manion. Mayor Belinko mentioned this committee would allow citizen input and is strictly an advisory committee to look over things, assist with budget, looking at investments, giving advice, and/or suggestions. Mayor Belinko made note everything they would do would be approved by council, the same as other committees in the town.

Mr. Wisgirda made a motion to accept Resolution 27-08 to establish a Finance Committee. Ms. Sosnoski second the motion. Ms. Brienza voted no. Mayor Belinko stated vote was 4 to accept.

Mayor Belinko asked Ms. Brienza for reasons for her vote. Ms. Brienza stated, " With Robert's rules you really don't need to, or you're suppose to. But, I had expressed concerns about this when you first brought it up. We have a finance director, we have a town manager, we have a treasurer, we have an auditor company. We recently contracted with PFM and recently went with them. I just don't think.... it's just another level of bureaucracy that I don't think we need."

Mayor Belinko stated vote was 4-1 to accept the motion.

C. **Discuss, Consider, and possible vote on Resolution 27-09 to adopt the Town of Millville's Employee Handbook and replace the existing personnel policy.**

Mayor Belinko thanks Ms. Scerra for her tremendous progress. Mayor Belinko mentioned the town has good employees, and Ms. Scerra did a great job getting input from her employees. Mayor Belinko mentioned with Ms. Scerra's leadership there is an outstanding staff currently.

Ms. Scerra stated the Employee Handbook was outdated, and this resolution would replace the old handbook with the new policy. The policy is 77 pages. Ms. Scerra thanked Ms. Botchie for the heavy lifting of the project. Ms. Scerra went over the benefits section, which is where most of the changes were updated, added, or removed.

Mr. Parent questioned the time-and-a-half section and clarification on that section. Ms. Scerra gave examples. Mr. Parent stated that's a tough fine line, what if an employee wanted to come in and work on catching up, does it apply to certain employees only? Ms. Scerra responded that the key word is essential employees and would be the Town Managers discretion on who those people would be to report.

Mr. Wisgirda made a motion to approve Resolution 27-09 to adopt Town of Millville's Employee Handbook, replacing existing personnel policy. Ms. Brienza second the motion. Motion passed unanimously 5-0.

Mayor Belinko addressed that personal days are really an asset for employees as well as sick leave being a nice benefit. Mayor Belinko stated allowing someone to have a sick leave bank for retirement is a great idea and incentive to not use all the days before retiring. Ms. Brienza stated she was surprised there were no personal days.

6. MAYOR AND TOWN COUNCIL COMMENTS

Ms. Sosnoski made a mention to a historical event in 3 days, that on Friday will be the 25th anniversary of 9/11, and marked now as a day of kindness. Ms. Sosnoski asked "that everyone treat a stranger with kindness, treat your family and your friends, and especially yourself, and don't ever forget."

Ms. Brienza mentioned this was Seas the Day Week along with a parade on Friday and a huge 9/11 celebration for that as well. Ms. Brienza mentioned there were 25 veteran families. Mayor Belinko commended Ms. Brienza for being involved with the great association.

7. ANNOUNCEMENT OF NEXT MEETING – Tuesday, September 22, 2026 @ 7:00 P.M.

8. ADJOURNMENT

Ms. Brienza made a motion to adjourn the meeting. Ms. Sosnoski second the motion. Motion carried unanimously 5-0.

Mayor Belinko closed the meeting at 7:41 PM.

Respectfully submitted,
Trish Marcules
Town Clerk